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The RESIDENCE UPDATE Newsletter is produced monthly by Student Housing Services. Need to contact us?

Email: housing@uoguelph.ca
 Phone: 519-824-4120 ext. 58700
 Twitter: @UofG_Housing
 Facebook: [facebook.com/studenthousingservices](https://www.facebook.com/studenthousingservices)
 Tumblr: [uofghousing](https://www.tumblr.com/uofghousing)
 In Person: Maritime Hall

Office Hours: 8:30 am - 4:45 pm
 Monday through Friday

Check-Out Deadline in December



When making your plans for the end of the semester, please keep in mind that you will be required to leave residence 24 hours after the end of your last exam (noon on December 17, if your exam is on the last day of finals).

Before you leave for the holidays, please remember:

- Return your keys to the Residence Desk and complete a check-out form (to be signed by you and the Desk staff). **IMPORTANT:** If you do not, you will be billed \$125.00 for not signing out of residence on the check-out form and/or \$75.00 for a lock change if you fail to return your room keys.
- Throw out all garbage and unused food. Students checking out of residence for the holidays are asked to keep their fridges and freezers plugged in.
- You are not required to remove non-perishable food items from your fridge. Examples of perishable items that you will want to remove



are: milk, cheese, fresh meat, vegetables, fruit and any items that have an expiry date that is before your return to residence. We do request that no open or unwrapped food is left out.

- Keep in mind that the heat is reduced over the holidays; if you have sensitive plants or an aquarium, you should move them to a warmer location.
- Close and latch all windows tightly, turn off all lights, and lock your door(s).
- Student Housing Services staff will be entering every room to check the security of the buildings and for any mechanical or fire safety concerns.
- Please return any spare room keys, outdoor keys, other residence room keys (e.g., study room key, or lounge keys) and any equipment signed out from the Desks. Important: failure to return these keys could result in additional charges.
- If you have signed out a space heater from your Residence Desk, please note it must be returned at the end of the semester. Students will be billed for any keys or equipment not returned to the Residence Desks.

For more information about your check-out date, extension request forms and holiday stayovers, please review your Important Check-Out Information email and check your MyHousing page at www.housing.uoguelph.ca/myhousing

Leaving Belongings in Your Room Over the Break

Please note that, unless you are transferring rooms between semesters or permanently moving out, it is not necessary to remove all your belongings between the Fall and Winter semesters. Please keep in mind that the University is not responsible for loss of, or damage to, the contents of your room.

If you are leaving your computer in your room, please:

- Unplug the power and network cables, including power cables for monitors, speakers, etc.
- Any routers and/or wireless transmitters should be removed and taken home -- they are not permitted in residence. *West Res only: routers are permitted but should be unplugged while you are away.*
- Make sure that any essential data is backed up and is not stored in your room.

If you have been granted a room transfer for the Winter semester, you will receive new room assignment information later in December via email to your @mail.uoguelph.ca email account.

Residences re-open on January 7, 2017.

Not Returning to Residence in January?

If you have rented a fridge, please contact the appropriate company for proper cancellation or pick-up procedures.

Please note the following:

- Mail sent to your residence P.O. box will not be forwarded to another address by Student Housing. Please contact senders with a forwarding mailing address.
- You need to notify Residence Admissions immediately about not returning, if you have not already done so. If Winter residence fees appear on your WebAdvisor, please contact Residence Admissions to verify that we have received your residence cancellation.
- Please remove your mattress cover from your bed and return it to your Residence Desk when

you return your residence keys and sign out of residence. Please bring back any spare keys or equipment you may have signed out from your desk this semester so you are not billed for the replacement costs.

If your cancellation for the Winter semester is on hold pending a work term placement or exchange approval, please update Residence Admissions on your status.

Please contact Residence Admissions if you have any questions.

23-Hour Quiet Hours

23-Hour Quiet Hours started December 2 at 11:00pm. Relax Hour takes place from 9:00pm - 10:00pm. On-campus guests are permitted for studying purposes until 10pm, but no overnight stays. Off-campus guests are not permitted during the exam period.

Residence Check-Out Locations

Reminder: you must check out on the date and time indicated on your MyHousing page at www.housing.uoguelph.ca/myhousing

- North Area students, your Residence Desk is located in the Lennox/Addington building.
- South Area students, your Residence Desk is located in Prairie.
- East Area students, your Residence Desk is located in the East residence building.
- Graduate House students, your Residence Desk is located in the Lennox/Addington building.
- West Residence students, your Residence Desk is located in Prairie.
- Biology House students, ***you now check out at the Biology House hotel desk.***

December 17 - check-out is between 8am - 12 noon.

If you are scheduled to check out on December 17, you must return your residence keys and check out at your Residence Desk by 12 noon.

Residence Desk Extensions:

- Lennox/Addington Desk ext.58122
email: northdesk@uoguelph.ca
- Prairie Residence Desk ext. 58123
email: southdesk@uoguelph.ca
- East Residence Desk ext. 58124
email: eastdesk@uoguelph.ca

January 7, 2017 - Check-In

If you are returning to residence on Saturday January 7, the desks will be open to receive students for the Winter Semester Check-In at 8:30am. From that point on, the Lennox/Addington and Prairie residence desks are open 24 hours, and East residence desk is open from 8am to 12 midnight. Please note that you may return to residence any time after 8:30am, January 7.

We are unable to accept requests to check in earlier than 8:30am, January 7. Therefore, if you need to arrive in Guelph prior to this time, make other arrangements to stay elsewhere until we open -- plan ahead!

Classes resume Monday, January 9. If you will be arriving after January 9, please contact Residence Admissions at housing@uoguelph.ca so that we can note you as a late arrival (if you do not, your room could be cancelled). January 9 check-in = at your regular Residence Desk which is open regular hours now.

- Graduate House students: reminder - your

check-in location is the Lennox/Addington Desk, same hours.

- West Residence students: reminder - your check-in location is the Prairie Desk, same hours.
- Biology House students, ***you now check in at the Biology House hotel desk***, same hours.

Changes in Roommates / Suitemates / Housemates

If you live in a room, suite or townhouse that has a space that is, or will be, vacant, you can check for the name and email address of any new room/suite/townhouse-mates by looking at your MyHousing page. New incoming student names will be added by December 23 at www.housing.uoguelph.ca/myhousing.

It is important to understand that if no one is currently assigned to the space, this does NOT mean it will necessarily remain vacant! Please contact Residence Admissions if you have any questions. Please be certain that the vacant section of your residence room is ready for a new Winter occupant.

Key Sign-Outs at Your Residence Desks

Winter Semester - Please be sure to carry your room keys at all times - your Residence Desk will be tracking the keys sign-outs when you return in January - as per the Residence Community Living Standards:

At any point in the year, students may sign out a key three times per semester without penalty. Each subsequent occasion incurs a \$5.00 fee.

Study Space

There will be quiet locations in each residence, designated as Study Space, for the upcoming exams. If you want to find a new place to prepare for your finals, check them out. Locations will be

posted in your building.

Stressbusters! ***9PM to 10PM Every Night!***

“Stress Busters” are 1-hour drop-in styled programs that are planned and facilitated by Residence Life and Hall Council staff each night before an exam day. These activities are scheduled for 9 pm each evening, during which Quiet Hours are relaxed.

The goal of “Stress Busters” is to provide students the opportunity to take a break from their studying and let out some stress. A few popular stress busters in the past have included:

- o Making ice-cream sundaes and decorating cookies
- o 30-minute Zumba and yoga classes
- o Video game (and actual game) tournaments (e.g. Super Mario Kart)
- o Colouring parties
- o Bubble-wrap popping

Residence Life Staff Applications Open

The online application process for Fall 2017-Winter 2018 residence life staff positions is open until January 23, 2016. For more information, please visit us at reslife.uoguelph.ca or attend a residence life staff job/hiring information session:

January 12 at the John Eccles Centre in Maritime Hall at 5:30 pm

January 19 at the East Village Town Hall (above the laundromat) at 10 pm

Thank you!

Holiday Baskets



Each year, our Residence Life team runs a “Holiday Baskets” program, to collect donations for the Children’s Foundation of Guelph and Wellington. This November our goal was to collect donations for teenagers aged 13 to 18. Residence students from communities across campus helped raise over \$1500 worth of donations!

Res Rumble



Res Rumble is a semesterly sports tournament that raises money for a charity of choice. This semester the sport was volleyball and our charity of choice was the Children’s Foundation of Guelph and Wellington. Over \$300 was raised and over 150 residence students created teams to take part in this incredible experience,

competing to take home the Res Rumble title!

Restricted Overnight Parking Permit

December 1 - March 31

Students/Visitors

Overnight Parking Restrictions are enforced from December 1 - March 31. If you are parking on campus between 1am - 6am you must park in **P13, P17, P18 or P19 except for the southwest corner.**

Please review the complete **Snow Removal Policy** via the link below.

http://www.pr.uoguelph.ca/pr/snow_removal_policy_page.shtml

Good luck with your upcoming examinations!